Importing the Echo Vantage Alfresco content model

When setting up Alfresco for the first time, you'll need to import the content model used by Echo Vantage. This contains custom properties that allows us to associate a particular client with a document.

Step-by-step guide

Open up Alfresco Share. This will be at http://my.alfresco.domain:8080/share. Change the port number to whichever port you have it configured for. The default is 8080.=
 Log in to Alfresco. The default credentials are User Name: admin, Password: admin.

| Log in to Alfresco. The default credentials are User Name: admin, Password: admin. | |
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| Elfresco Alfresco Share Afresco Community Edition User Name Password | |
| © 2005-2017 Afresso Software Inc. All rights reserved. | |
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3. Click on ${\tt Admin}$ ${\tt Tools}$ in the nav bar at the top of the screen.

| My Sit | 25 | My Activities | |
|--|--|---|--------|
| All | 🛞 Create Site | Everyone's activities • all items • In the last 7 days • | |
| ۲ | Agency A * This is a private location for Agency A | Yesterday Echo Vantage added folder CzngdLYJ in & EV_Integration_Tests C Dhours ago | |
| ۲ | Agency B Private location for Agency B | 1 more Echo Vantage joined site EV_Integration_Tests with role Manager 22 hours ago | |
| 3 | EV_Integration_Tests The site used for integration tests in EV. | Aaron Pettengill previewed document C main-qimg-fa8ca55b5fc69716c7d86e4c2e00ad2f.png in | |
| My Ta | sks | My Documents | |
| Acti | ve Tasks ▼ 🖓 Start Workflow | I've Recently Modified • | := ::: |
| r=1 | Active Tasks Completed Tasks Review the tasks assigned to you | banner.txt Created a minute ago by Administrator | |
| V Different tipes of tasks assigned to you Different types of tasks can appear in this task list and you need to address each one. This could involve reviewing a document or simply accepting an invitation to a site. | Different types of tasks can appear in this task list and you need to address each one. This could involve reviewing a document or simply according as invitation to a cite. | banner.txt Created 16 minutes ago by Administrator | |
| | banner.txt Created 16 minutes ago by Administrator | | |
| | | banner.txt Created 18 minutes ago by Administrator | |
| | | banner.txt Created 19 minutes are by Administrator | |

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| home My Files Share | Files Sites • Tasks • People Repository Admin Tools | Administrator • Q Search files, people, sites | (5 |
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| Tools Application Category Manager Module Browser Search Manager Tag Manager Tag Manager Sites Manager Sites Manager Sites Manager Sites and Groups Groups Users and Groups | Administration and Management Console Options Theme: Light Theme Logo: Light Theme Maximum recommended image height is 48 pixels. Apply | | |
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| | Supplied free of charge with no support, no certification, no maintenance, no warranty and no indemnity by Alfresco or its Certified Partners. Click here for support | rt. | |

5. Click Import Model.

| me My Files Shared | d Files 🛛 Sites 🔹 Tasks 🔹 | People Repository Admin Tools | Administrator • | Search file | es, people, sites |
|--|---|--|-----------------|-------------|-------------------|
| Model Mar | hager | | | | |
| ols pplication tegory Manager odule Browser arch Manager ig Manager | Models are used to You can create a ne Create Model | o manage custom types and aspects. aw model, or select an existing model name, and create and view associated custom types and aspects. Import Model | | | |
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| sitory | echoDocument | echo | Ad | tive | Actions * |
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| | | | | | |

- Click Choose Files and select the echo_content_model.zip file that we provided to you.
 Click Import.

| Import Model | х |
|--|---|
| Select: Choose Files echo_cottent_model.zip Select a ZIP file to import. You can only import ZIP files that have been exported from Model Manager. | |
| Import Cancel | |

8. You should see the content model appear in the list on this page. On the right hand side, the Status will be Inactive.

| echo_content_model asdf | asdf | Inactive | Actions 🔹 | |
|-------------------------|------|----------|-----------|--|
|-------------------------|------|----------|-----------|--|

9. Click the ${\tt Actions}$ dropdown on the right and choose ${\tt Activate}.$



10. You are now ready to upload documents through Echo Vantage!

If you would like to be able to upload documents directly through Alfresco while still being able to interface with Echo Vantage, follow the steps here.